

Presbytery of the Northern Plains



Committee Expense Voucher
5555 South Washington Street Suite A
Grand Forks, North Dakota 58201



Meeting of: _____ Place: _____ Date: _____

Miles traveled (round trip): _____
Mileage reimbursement will be based on 60% of the current IRS mileage rate.

Meals: _____

Lodging (attach receipt) : _____

Other expenses (attach receipt): _____

The following is an option: I wish to make a donation to the mission of the Presbytery which may be deducted from this voucher in the amount of: _____

TOTAL TO BE REIMBURSED:

PERSON/CHURCH TO BE REIMBURSED:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone number: _____ Email Address: _____

Committee Chair Signature

For office use only: _____ Administrator _____ Treasurer

Notes: